

# 1



## Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and post hard copy to:

Christ Church Oxford  
Steward's Office  
Christ Church  
Oxford  
OX1 1DP

Originators Identification Number

4	1	0	3	1	7
---	---	---	---	---	---

Name(s) of Account Holder(s)


Bank/Building Society account number

--	--	--	--	--	--	--	--	--	--

Branch Sort Code

--	--	--	--	--	--	--

Name and full postal address of your Bank or Building Society

To the Manager	Bank/Building Society
Address	
Postcode	

Reference: PLEASE LEAVE BLANK

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

This is not part of the instruction to your Bank or Building Society.

**PLEASE ENTER FULL NAME OF UNDERGRADUATE**

---

**FOR PAYMENT OF BATTELS CHARGES ONLY**

Instruction to your Bank or Building Society

Please pay Christ Church Oxford Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Christ Church Oxford and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the Payer.



## The Direct Debit Guarantee

This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.

If the amounts to be paid or the payment dates change Christ Church Oxford will notify you 10 working days in advance of your account being debited or as otherwise agreed.

If an error is made by Christ Church Oxford or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.

You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.